



भारतीय कंटेनर निगम लिमिटेड CONTAINER CORPORATION OF INDIA LTD.

(भारत सरकार का उपक्रम)
(A GOVT. OF INDIA UNDERTAKING)

CONCOR Bhawan, C-3, Mathura Road, Opp. Apollo Hospital, New Delhi – 110 076

Advt. No. CON/HR/216/6/15.06.2013

Container Corporation of India Ltd. (CONCOR), a Blue-chip Miniratna Public Sector Undertaking under the administrative control of Ministry of Railways is the leader in the field of Containerized Multimodal Logistics Services in India. The company plays a major role in developing multimodal transport and logistics infrastructure to support India's growing domestic and international trade. CONCOR also provides facilities for cargo storage, customs clearance and other value added services like bonded warehousing, bonded trucking, LCL consolidation etc., through vast network of container terminals (ICDs/DCTs/CFSS/PSCTs). In the financial year 2011-12, CONCOR has achieved a total income of ₹ 4,377.49 Crores with net profit of ₹ 1181.78 Crores (NPBT). With its aggressive growth plans the company is looking for talented professionals in the below mentioned areas.

Last Date for Applying Online: 08.07.2013

S. No.	Post Code	Name of Post	Job Specification (applicable as on 01.05.2013)			Job Description	Region	Number of Posts					
			Age	Educational Qualification	Experience			SC	ST	OBC	UR	PWD	Total
1.	SA/F&A	Sr. Assistant. (Finance & Accounts) Pay-Scale: ₹ 9120-3% - ₹ 20500	28 Years (should have born on or after 01.05.1985 if no age relaxation is applicable)	B.Com with minimum 50% marks.	Nil	The job will include mainly handling day to day accounting functions such as maintenance of books of accounts, processing bills, and employees claims, handling all tax and TDS matters, preparation of accounting reports in a computerized ERP environment.	CO	-	1	2	4	2*	7
							NR/NCR	1	-	1	3	-	5
							NWR	-	-	1	-	-	1
							ER	1	-	-	2	-	3
							SR	-	-	1	-	1*	1
							WR	-	-	-	1	-	1
							Total	2	1	5	10	3*	18
2.	AS/F&A	Asst. Supervisor (Finance & Accounts) Pay-Scale: ₹ 11800-3% - ₹ 28600	32 Years (should have born on or after 01.05.1981 if no age relaxation is applicable)	B.Com with minimum 50% marks.	2 Years	The job will include maintaining books of accounts in a computerized ERP environment. Handling financial planning, budgeting, costing, financial audit, cash management, all tax and TDS matters and managing and updating Oracle Finance.	SR	-	-	-	1	-	1
							Total	---	--	---	1	---	1

(*) Person with Disabilities (PwDs): Nature of Disability – Locomotive Disability / Cerebral Palsy

Abbreviations:

CO: Corporate Office; **NR/NCR:** Northern Region/ North Central Region **NWR:** North West Region **SR:** Southern Region **ER:** Eastern Region
SC: Schedule Caste **ST:** Schedule Tribe **OBC:** Other Backward Class **PwD:** Person with Disability **UR:** Unreserved

GENERAL INSTRUCTIONS FOR ELIGIBILITY CRITERIA

- Age, qualification and experience may be relaxed for deserving departmental/internal candidates and for others as per CONCOR Recruitment Rules and Procedures at the discretion of the CONCOR Management.
- Reservation for SC/ST/OBC/Ex-Servicemen/Persons with Disabilities (PwDs) will be made as per Govt. of India rules applicable to the corporation.
- Age will be relaxable in case of Ex-servicemen/ Persons with Disabilities (PwDs)/ SC / ST / OBC as per Govt. of India rules applicable to the corporation. Age is relaxable for internal candidates as per CONCOR Recruitment Rules and Procedures,
- Persons with disability of 40% or more only will be considered for relaxation applicable for Persons with Disabilities (PwDs). It is necessary to have a valid Disability Certificate with the PwD candidates.
- If the marks secured by the candidate in the qualifying examination are in CGPA (Cumulative Grade Point Average) terms, it should not be lower than 7 point in the CGPA (Cumulative Grade Point Average) scale of 10 or equivalent percentage which should not be less than prescribed percentage of marks for the category applied for and it should be indicated in the application as per norms adopted by the university / institute.
- Wherever, experience requirement is mentioned it should be in any of the areas specified in the job-description of the concerned post.
- Mere fulfillment of eligibility conditions will not entitle an applicant to be called for written test/interview. If more than adequate numbers of eligible applications are received, CONCOR reserves the right to shortlist the candidates for written test/interview to a reasonable limit on the basis of qualification and experience higher than the minimum prescribed in the advertisement.
- The candidates who qualify for interview after written test will be required to produce all certificates/ testimonials in original and NOC-No Objection Certificate (for candidates from Govt. / Semi Govt./PSUs). Candidates who fail to submit these documents and/or not found eligible for the post may be rejected.
- Candidates should be conversant working in a computerized environment,
- There will be no separate experience requirement for Ex-Servicemen candidates apart from service in armed forces.
- In case of doubt regarding interpretation of advertised eligibility criteria and terms and conditions, the decision of the CONCOR Management shall be final and binding

GENERAL TERMS AND CONDITIONS

- Candidates are required to submit their application only through online mode at the CONCOR website www.concorindia.co.in at the 'HR & Career Section' – Recruitment Notices Sub-Section as per the instructions provided therein. No other mode of receiving the application will be accepted. Last Date for applying online is **08.07.2013**. Please read the advertisement and the instructions provided on the online application portal at the CONCOR website carefully before proceeding for online application.
- Before applying the candidates should ensure that they are eligible to apply for the post(s) and ready to comply with the requirements and terms and conditions mentioned in this advertisement.
- Candidates are required to submit application fee online amounting to (a) ₹ 250/- plus applicable bank charges for the post of Asst. Supervisor (F&A) (b) ₹ 150/- plus applicable bank charges for the post of Sr. Assistant (F&A), at the Online payment Gateway as per the instructions provided at the online application portal for the post(s) at the CONCOR website. No other mode of receiving the application fee will be accepted and the application may liable to be rejected. Candidates belonging to the category of SC, ST, Ex-Servicemen and PwD are exempted from submission of application fee and they can apply and register their application without payment of any fee.
- Applicants for the post of Sr. Asst. (F&A) may submit their choice of Region Group as 'A' or 'B' or 'C' for final posting subject to availability of post. However, their final posting will be decided by CONCOR. Candidates who do not want to submit any specific choice of Region Group may choose option 'D'. The Regions covered in 'A', 'B' and 'C' are as follows:

Region Group	Regions For Final Posting
A	Corporate Office/Northern Region/North Central Region
B	Western Region/ North West Region/Eastern Region
C	Southern Region
D	Any Region

- Candidates may submit their choice of test centers at 'Delhi' or 'Ahmedabad' or 'Chennai'. However, the final decision of test centers allotted to shortlisted candidates will be made by CONCOR and no query pertaining to change of Test Centers will be entertained.
- Selection Procedure may consist of written test /interview. No correspondence will be entertained for non-calling of the candidate for the written test/ interview or for non-selection
- Canvassing in any form will disqualify the candidate
- No traveling expenses will be paid to the candidates for appearing in the written test. However, candidates appearing for interview will be entitled for reimbursement of traveling expenses as per the provisions of CONCOR TA/DA rules.
- Number of posts and place of posting may vary,
- Candidates must strictly observe that the details furnished by them are true to the best of their knowledge and they are eligible to apply for the concerned post. At any stage (even after appointment). If it came to the knowledge of the management that the candidate has furnished wrong information or they are not eligible as per advertised eligibility criteria, their candidature/services may be cancelled/terminated without assigning any reason. Candidates should also ensure that particulars submitted in the online application are complete in all respects.
- Management has the right to cancel the recruitment at any point of time without any notice,
- Appointment to the post is subject to the candidate being medically fit as per rules and standards of CONCOR. Appointment of selected candidates may also be subject to reference checks/ police verification,
- CONCOR takes no responsibility for any postal delay/loss,
- Selected candidates are liable to be posted at any office/ terminal/ unit of the company at any location at the sole discretion of CONCOR. They are also liable to be transferred anywhere after initial appointment at any location of the company.
- Candidates are required to regularly visit CONCOR website www.concorindia.co.in at the 'HR & Career Section' – 'Recruitment Notices' Sub-Section for all updates including list of candidates called for written Examination and interview and for the Syllabus, Date & Venue for Written Examination/Interview and other information/ notices,
- In case of any ambiguity arises on account of interpretations in versions other than English, the English version will prevail.